Guidelines For Abstract Publication

File structure

Each file should contain about 100 abstracts. If there are more than 100, the files must be divided in a coherent way (by theme, by day of the congress, etc.).

Structure of abstracts

List of required and non-required elements in order of appearance in the abstract

Abstract number	**Mandatory** If an abstract is deleted, the numbering will be preserved, and we will add "not presented"
Title of the abstract	**Mandatory** ▪ Never all caps
Abstract author(s)	**Mandatory** ▪ First and last names never all in capital letters ▪ First name (if present) always before the surname. Shortened and/or long forms will be accepted even if it is not homogeneous
Roles of abstract authors	**Not Mandatory** ▪ Those who are present will be kept
Affiliation(s)	**Mandatory** ▪ At least city and country name ▪ Always a new line for each affiliation ▪ References to affiliations can only be lowercase letters or superscript numbers

Corresponding author	**Recommended** from 2 authors and more The name of the corresponding author must be identified with the asterisk after the name
Email address	**Recommended** for the corresponding author ▪ Only the address of the corresponding author will be taken into consideration
Abstract body text	**Mandatory** ▪ Structured with pseudo-interheadings (e.g., "Introduction", "Materials and methods"...) or unstructured ▪ Pseudo-intertitles are running text in italics separated from the text that follows by a space and not by any punctuation. Pseudo-interheadings should never be all in capital letters but only an initial capital letter and no enrichment other than italics
Keywords	▪ Only required if a keyword index is desired ▪ Never all caps
Tables / Figures / Equations / Formulas	▪ They must be the size of the column or be able to be reduced to the column size. They will be processed on a column ▪ Tables provided in images will not be re-entered but used as is ▪ These elements should be cited in the text, if no citation, place one at the end of the abstract
Disclosure of interest	**Mandatory** ▪ If not done: when formatting abstracts we will add the mention "The author [The authors] have not [have] disclosed their possible links of interest". No questions will be raised asking to declare the links ▪ Comes after the figures, tables...
Appendix A – Electronic Supplement	**Not Mandatory** ▪ **EXCEPT** for figures and/or tables that do not fit within a column ▪ After the declaration of Interest column
References / Learn More	**Not Mandatory** ▪ **References must be numbered, and all cited in the body of the abstract.** If no citation in the text, these are moved to "For more information" The bibliography can be used in the form "For more information" and in this case references should never be numbered and cited in the body of the abstract.
Notes	**Not Mandatory** ▪ If present, they must always be numbered and called in the body of the abstract